



Malay Language Learning
and Promotion Committee

PROPOSAL FOR PUBLICATION OF STORYBOOK
ANNEX A: BUDGET PROPOSAL

Please refer to the following notes in completing the proposed budget form. You should provide a detailed breakdown of the proposed budget. The proposed budget should cover the entire project life.

Notes:

1. Manpower cost refers to new manpower hired solely for the project, e.g. engaging a language consultant or honoraria.
2. Developmental/Production cost refers to activities such as content development, scripting, illustration, design and editorial, storyboarding, etc.
3. Material cost refers to activities such as cost of stationery, postage, photocopying, printing, digital scanning of images, questionnaire/surveys, general photography, dissemination, etc.
4. Publicity cost refers to publicity materials such as brochures and event
5. You are encouraged to provide details on how you have reached your projected figures in the 'Remarks' column.

ANNEX I: BUDGET PROPOSAL

Please insert rows for additional items, if necessary.

S/N	Item Description	Unit Cost (\$)	Budget Amount	Total Cost (\$)	Remarks
A	Manpower	Cost per head per month			
B	Development / Production	Cost per unit			
C	Material	Cost per unit			
D	Publicity	Cost per unit			
E	Others	Cost per unit			
TOTAL (\$)					
TOTAL FUND REQUESTED (\$)					

	Funding Agency	Grant Amount Applied (\$)	Remarks
1			
2			
3			